



## SEAR ROGERS INTERNATIONAL SCHOOL

Portion A, 4/F., Podium E, Riviera Gardens, Tsuen Wan, N.T.  
Tel: 2547 5479 Fax: 2547 0673 Email: [enquiry@sris.edu.hk](mailto:enquiry@sris.edu.hk)

### SRIS Student Application Form

We are very pleased that you have chosen SRIS for your child's education. For the most up-to-date information on the school's education programme, admissions policy and procedures, please refer to <https://www.sris.edu.hk>. You may wish to have a look at the information prior to submitting an application.

To help you complete this application form with ease, our form is divided into 4 major sections:

- 1) Applicant's Personal Information
- 2) Family Contact Information
- 3) Applicant's Education Background
- 4) Other Information

If you wish to submit an online application, please visit <https://sris.edu.hk/wp-content/uploads/2020/10/Application-Form.pdf>. If you would like to submit a hard copy application, please complete this application form and send it together with the documents listed in the checklist below to:

*Admissions,  
Sear Rogers International School  
Portion A, 4/F, Podium E, Riviera Gardens, Tsuen Wan, N.T.*

#### CHECKLIST

##### For the applicant

- One recent passport-sized photograph, to be placed on the space provided in the application form
- Copy of birth certificate
- Copy of passport
- Copy of valid visa to remain in Hong Kong, if applicable
- Copy of Hong Kong identity card, if applicable
- Copies of the most recent two years' school reports, if applicable
- Admissions report sent by current school directly to SRIS (for primary school applicants only)
- Proof of address (tax bill, utility bill, bank statement, etc)
- Two pre-stamped envelopes
- A non-refundable application fee of HK\$600

##### For both parents or legal guardian

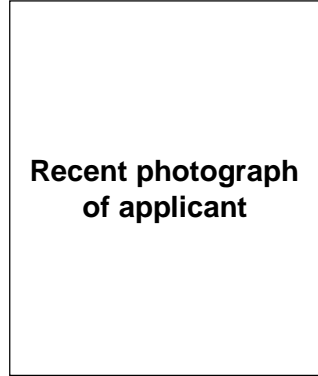
- Copies of passports
- Copies of Hong Kong identity cards, if applicable



Please complete all sections of the application form:

Grade level applying for: Sec \_\_\_\_\_

Expected entry: \_\_\_\_\_ / \_\_\_\_\_  
(Month) (Year)



**1: Applicant's Personal Information**

Name of applicant (as per passport):  
\_\_\_\_\_ (Family name) \_\_\_\_\_ (Given name)

Chinese name, if any: \_\_\_\_\_ Preferred name: \_\_\_\_\_  
(Nickname)

Date of birth: \_\_\_\_\_  
(YYYY-MM-DD)

Race/Ethnicity: \_\_\_\_\_ Gender:  M  F

Passport no.: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Birth certificate no.: \_\_\_\_\_ Place of birth: \_\_\_\_\_

Hong Kong Permanent Resident:  No  Yes HK ID, if any \_\_\_\_\_

Have you previously applied to SRIS?  No  Yes, please indicate the year of entry \_\_\_\_\_

**Languages spoken by applicant (please tick the appropriate checkbox)**

|  | English                  | Putonghua                | Cantonese                | Others (please specify)        |
|--|--------------------------|--------------------------|--------------------------|--------------------------------|
| Language(s) spoken at home (choose all that applies) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| 1 <sup>st</sup> Language                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| 2 <sup>nd</sup> Language                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |

\*All applicants will be tested in English and may be tested in Putonghua.



2: Parents Information

Hong Kong home address

Mailing address (if different)

Flat / Floor / Block: \_\_\_\_\_

\_\_\_\_\_

Building: \_\_\_\_\_

\_\_\_\_\_

Street no. & name: \_\_\_\_\_

\_\_\_\_\_

District / Town: \_\_\_\_\_

\_\_\_\_\_

Region:  HK Island  Kowloon  
 N.T.  Outlying Islands

HK Island  Kowloon  
 N.T.  Outlying Islands

Home phone #: \_\_\_\_\_

Relation to applicant  Father  Stepfather  Divorced  
 Separated  Deceased

Mother  Stepmother  Divorced  
 Separated  Deceased

Title  Mr  Dr  Prof  
 Others \_\_\_\_\_

Mrs  Ms  Madam  Prof  
 Dr  Others \_\_\_\_\_

Name (as per passport) \_\_\_\_\_  
(Family Name) (Given Name)

\_\_\_\_\_ (Family Name) (Given Name)

HK ID no. (if any) \_\_\_\_\_

\_\_\_\_\_

Hong Kong Permanent Resident:  No  Yes, please input expiry date

No  Yes, please input expiry date

Passport no.: \_\_\_\_\_

\_\_\_\_\_

Citizenship: \_\_\_\_\_

\_\_\_\_\_

Race: \_\_\_\_\_

\_\_\_\_\_

Occupation / Job title: \_\_\_\_\_

\_\_\_\_\_

Company's name & address: \_\_\_\_\_

\_\_\_\_\_

Office phone no.: \_\_\_\_\_

\_\_\_\_\_

Mobile phone no.: \_\_\_\_\_

\_\_\_\_\_

Email address (only 1 email per person): \_\_\_\_\_

\_\_\_\_\_



Alumni of SRIS:  No  Yes, left in year \_\_\_\_\_  No  Yes, left in year \_\_\_\_\_

Applicant lives with (choose all that applies):  Father  Mother  Guardian  Stepfather  Stepmother  Others \_\_\_\_\_

Legal Guardian’s Information\* (if applicable)

Name (as per passport): \_\_\_\_\_  
Relation to applicant: \_\_\_\_\_  
HK ID no. (if any) \_\_\_\_\_  
Contact phone no.: \_\_\_\_\_  
Email address: \_\_\_\_\_

\* Please provide copy of guardianship letter.

3: Applicant’s Education Background

School(s) attended (starting with current or most recent school)

Table with 5 columns: Name of school(s), Country, Language of instruction, Level (From - To), Date (From - To). Rows include 'to' and 'to present'.

Address of current or most recent school: \_\_\_\_\_

Phone no.: \_\_\_\_\_ Email: \_\_\_\_\_

Any other information about your child’s educational background which may be relevant to the application?

Four horizontal lines for providing additional information.



**4: Additional Information**

Has the applicant repeated or advanced any grades?  No  Yes, please provide details:

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Does the applicant have any special educational needs?  No  Yes. If yes, please specify:

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Does the applicant have any health/medical/physical concerns?  No  Yes. If yes, please specify:

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Does the applicant take any medication prescribed by a doctor?  No  Yes. If yes, please specify:

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Does the applicant have any serious allergies (e.g. food, medications)?  No  Yes. If yes, please specify:

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**5: Other Information**

**How did you hear about SRIS (tick all that applies)?**

- School websites
- Internet search
- Exhibitions / Fairs
- Education agent / consultants
- School events such as Family Festival, open days, school tours, etc.
- Newspaper or magazine advertisements
- Social media
- Friends
- Others, please specify: \_\_\_\_\_



## Parental Agreement

It is important that parents read and understand the following before submitting an application for a place in SRIS on behalf of their child.

1. This application is only considered complete once the full application fee of HK \$600 has been received in cash or by cheque. Receipt of the application fee provides no assurance that an admissions assessment or school place will be offered. Only complete applications will be processed by the school.
2. The application fee is non-refundable and non-transferable. Applications received are only valid for the year of entry as per the application form and cannot be deferred to another academic year. If an offer of a place is made for an academic year and the applicant wishes to defer entry to another academic year, the applicant will be required to submit a new application and undergo another admissions assessment.
3. Apart from the application fee, no other fees are required to be paid in connection to the submission of this application. Offering any advantages to SRIS and the school's staff in relation to the application may constitute a bribery offence under the laws of Hong Kong. If such a situation was to occur, SRIS reserves the right to restrict the admissions entry or withdraw the admissions offer.
4. If an applicant is absent for an admissions assessment without first notifying the Admissions Team, the school reserves the right to close an application without further notice.
5. SRIS has permission from the parent(s)/legal guardian(s) to obtain records from the applicant's current and previous schools.
6. A student may only enroll in SRIS if he/she is living with a parent or legal guardian who is a full-time resident in Hong Kong.
7. In accordance with the regulations of the Education Bureau and Immigration Department of Hong Kong SAR, all SRIS students must hold a valid Hong Kong permanent ID card and/or a valid passport with authorized residency status. A visitor visa does not entitle the holder to attend SRIS.
8. The school tuition fees are payable monthly as per the Fee Schedule. Payment should be made by the first of each month in cash or by cheque.
9. The information provided in the application is accurate and complete to the best of the parent's/legal guardian's knowledge. SRIS reserves the right to restrict admissions entry or withdraw an admission offer if any information about the applicant is found to be inaccurate or if any important information is withheld from the school during the admissions process

By signing and submitting this application form, I verify that I have read, understood and agree to

2. the school's admission policy and procedures, and
3. the statements in the Privacy Policy and Parental Agreement.

## Privacy Policy

1. The personal data collected from applicants and/or their parents/guardians in this application form will be used by Sear Rogers International School ("SRIS") for various purposes including but not limited to:
  - assessing the suitability of applicants for places in SRIS
  - processing applications for admissions
  - verification of the applicant's examination results, academic records and other information
  - school administration and operation after admissions
  - statistical and research purposes; and
  - other school related purposes.
2. Personal data of applicants and their parents/guardians collected pursuant to this application form will be handled by relevant SRIS staff members and will be kept confidential.
3. SRIS may disclose some of the data to third parties such as agencies (including the Hong Kong government), service providers and contractors appointed by SRIS to undertake some of its academic, pastoral and administrative functions.
4. Apart from the parties listed above, SRIS will not disclose any personal data to any external bodies or organizations unless:
  - such disclosure is expressly provided for under this Statement;
  - permitted to do so by the applicant or his/her parent/guardian; and/or
  - permitted or required by law.
5. Personal data may be stored in the SRIS database systems and online portals and whether the application is successful, such personal data will form part of the applicant's official student records.
6. After enrolment, SRIS may place a student's name, photos, video clips or documentation of school work in SRIS website for publications

Signature of Parent

Name of Parent

Date

